

## AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

I hereby authorize use or disclosure of protected health information about me as a described below .

The following specific person or class of persons or facility is authorized to make the requested use or disclosure:

**Patient's Name:** \_\_\_\_\_

**Patient's Address:** \_\_\_\_\_

**Patient's Phone Number:** \_\_\_\_\_ **Patient's Date of Birth:** \_\_\_\_\_

Dear Dr. DOUGLIS,

Please send my Records to:

\_\_\_\_\_  
*NAME OF DR. / FACILITY*

\_\_\_\_\_  
*ADDRESS OF DR. / FACILITY*

\_\_\_\_\_  
*TELEPHONE AND FAX NUMBER OF DR. / FACILITY*

Specific description of information to be released:

\_\_\_\_\_  
Your Physician will provide this information within **15**-business day from the receipt of authorization. Your physician may **charge a reasonable fee for preparing and furnishing** this information according to rulings set forth by the Texas State Board for Medical Examiners.

I understand that the information used or disclosed may be subject to re-disclosure by the person or class of persons or class of persons or facility receiving it, and would then no longer be protected by federal privacy regulations.

I may revoke or withdraw this authorization by notifying Dr. Franklin M. Douglis in writing of my desire to revoke it. However, I understand that any action already taken in advance of this authorization cannot be reversed, and my revocation will not affect those actions. I understand that the medical provider to whom this authorization is furnished may not condition its treatment of me or whether or not I sign the authorization.

This **Authorization will expire 30 days** from the date of the signature unless otherwise requested in writing.

**THIS FORM MUST BE FULLY COMPLETED BEFORE SIGNING.**

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Signature of Guardian

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Description of Guardian's Personal Representative's  
Authority to Act for the Individual